

CHEDDINGTON NEIGHBOURHOOD PLAN STEERING GROUP

Notes of Neighbourhood Plan Meeting

Wednesday 19th February 2014

Present Andrew Docherty, Ann Tarbox, Christine Fee (PC), Derek Town, Amie Town, Rob Grant (PC), Sandra Jenkins, Kathryn Coulson, Val Copper, Peter Cooper, Nova Strange, Nick Strange, Chris Poll (PC)

Apologies Mark Coulson

Chairman Rob chaired the meeting

Previous meeting 22nd January – accepted

Matters Arising

- **Website** - The NP boundary, the Vision Statement and the Village Assets need to be updated on the website. **Rob** offered to do this.

Questionnaires

- Questionnaires have been distributed and collected.
- Out of 750 issued within the village 288 were returned. This equates to a 38.4% turnout.
- Analysis is to be done by SG by way of spreadsheets. **Christine** to e-mail out versions for Housing and for Facilities with the other information being recorded by listing on separate sheets to be typed up later.
- Collate info in time for 2nd March event. All **SG / Christine / Derek**

Site Visits

- The Parish Council's O. S. software cannot be accessed therefore it is difficult to obtain a suitable map to use. **Andrew** has bought one map but will contact the PC clerk to try to rectify the problem re access to Ordnance Survey maps.
- The sites to be assessed to start with are The Orchards (five areas), Croft Meadow, Hillside / Leeches Way, Barkham Close / West End Road, TT Field, Land out of village near Falcon House. **Andrew** and **Christine** have done a "desk top" assessment but will do site visits next week.
- The key matter is one of whether the village want one big development or to spread the development of (probably) 50 houses over several sites.
- If the development is over several sites the SG could recommend that they be developed over a period of time rather than one bit hit. This may lessen the burden on infrastructure but developers may not be in favour due to "economies of scale"

Correspondence

- E-mail from Connells regarding the site on the corner of Station Road and Mentmore Road with the view to possible development. **Christine** to acknowledge receipt.

Grant Monitoring Form

- This has to be completed to show income and expenditure. The first return is due by 15th April. **Peter** to liaise with the PC Clerk, who will submit data, nearer the time.

Public Event – “Have Your Say Day” – Sunday 2nd March

- **Advertising** – a half page advert has been included in the March newsletter.
Rob to copy A4 posters and pass to **Ann** to laminate.
Rob to do A3 posters for bridges.
All **SG** to advertise around the village in various places including Station, Top Shop (**Ann**), School and Pre- School (**Kathryn**), Village Hall, Methodist Chapel, Recreation Ground, PC notice boards.
Christine to e-mail posters to SG.
- **Set – up** – meet at 9.30am.
Rob to bring display boards from Pavilion.
Rob to bring projector and screen.
Chris to bring lap top and photos.
Rob to print maps to display.
Sandra to do “Meet & Greet” to ask for postcodes and interests of visitors.
If one group not represented consider do a presentation especially to them.
Vision Statement – **Rob** will print large version for the event.
Display boards to have various headings “Housing”; “Footpaths” (ask Mick Chandler if he can attend – **Chris**); “Leisure Facilities”; “Transport”; “Assets”.
All SG to bring items / articles / which could prompt discussion.
Supply “Post It” notes for visitors to comment. **Christine**
Kathryn to buy refreshments. Budget £30. **Val** to help on the day.
Ask Jean Fox if any display material available. **Christine**

Action Plan

- To ensure that the public consultation process is carried out extensively it was thought that the dates could be put back. **Christine** to email Jean Fox.
- It is important that consultation is recorded.

Parish Assembly – Wednesday 26th March

- The NP presentation from 2nd March will be re-used at the PC Parish Assembly meeting together with any updates. Members of the SG are welcome to attend.

Next Meeting Dates

- The next meeting is on Wednesday 19th March, 2014
- Weds 16th April and Weds 21st May have been booked.
- Rob gave apologies for the March meeting. Chris offered to be Chair.

The meeting closed at 9.40 pm